

**DO NOT USE**  
INTERN FINAL EVALUATION QUESTIONNAIRE

Intern's Name:	Fresno State ID #:
Instructor:	Semester of Internship:

1. Please describe briefly the kind of work the student performed and the approximate hours worked per week.

Hours worked per week:

2. Please rate the intern on a scale of 1 to 5 for each area listed below. If no observation has been made regarding an item, please rate as "N/A." Your answers will be used for the student learning outcomes assessment, so please provide an accurate rating of the intern's actual performance.

1	2	3	4	5
Strongly Dissatisfied	Dissatisfied	Neutral	Satisfied	Strongly Satisfied

- A. Rate the student's discipline-related knowledge on a scale of 1 (Strongly Dissatisfied) to 5 (Strongly Satisfied).
- a. \_\_\_\_ Demonstrated knowledge of the laws relevant to the internship site
  - b. \_\_\_\_ Demonstrated knowledge of the organizational structure of the internship site
  - c. \_\_\_\_ Demonstrated problem solving skills
  - d. \_\_\_\_ Demonstrated overall ability to apply needed knowledge to the job and tasks assigned
  - e. \_\_\_\_ Followed department policies/procedures
  - f. \_\_\_\_ Demonstrated specific knowledge of your agency
- B. Please rate the student's basic writing skills on a scale of 1 (Strongly Dissatisfied) to 5 (Strongly Satisfied).
- a. \_\_\_\_ Wrote clearly with proper grammar
  - b. \_\_\_\_ Wrote in an appropriate manner for the agency
- C. Please rate the student's level of professionalism, professional values, and ethics on a scale of 1 (Strongly Dissatisfied) to 5 (Strongly Satisfied).
- a. \_\_\_\_ Arrived on time to work, meetings, etc.
  - b. \_\_\_\_ Completed tasks
  - c. \_\_\_\_ Accepted and acted on constructive criticism
  - d. \_\_\_\_ Was willing to ask for help
  - e. \_\_\_\_ Was flexible/adaptive worker
  - f. \_\_\_\_ Appearance was appropriate
  - g. \_\_\_\_ Demonstrated appropriate interpersonal skills

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3. Please comment on any aspect of this student intern's experience that may help his/her growth.

4. If it were possible, would you like this student to return for another semester? (If not, please explain).

5. Judging by this student's performance, please check the number that represents how you would feel about recommending this student for an available position.

1	2	3	4	5
Strongly Dissatisfied	Dissatisfied	Neutral	Satisfied	Strongly Satisfied

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

### Delivery Options

**Option 1:** Please sign the completed document, place the form in a sealed envelope, sign across the seal, and give it to the intern; or mail to:

California State University, Fresno  
Department of Criminology  
Attn: Internship  
2576 E. San Ramon Ave., M/S ST 104  
Fresno, CA 93740-8029.

**Option 2:** Please sign the completed document and fax to 559-278-7265.